YEAR 11 EXAMINATIONS
SEMESTER 2, 2013
(Student Version)

NTCET & IB EXAMINATIONS WEDNESDAY 20TH NOVEMBER TO TUESDAY 26TH NOVEMBER
Exam Guidelines for Supervisors and Student

1) **NTCET** classes of subjects with examinations will be cancelled for the duration of the examinations.
2) **NTCET** students enrolled in classes of subjects without examinations will consult with their subject teacher regarding attendance of normal timetabled classes when an examination is not scheduled.
3) **All IB classes will be cancelled** for the duration of the examinations.
4) **Between examinations:**
   a) Students are advised to attend a supervised quiet study session between 11am – 12:30pm in the Learning Centre.
   b) Food may be consumed outside Mayuma Room.
   c) You may be signed out with pre-arranged parental consent.

5) Students are to assemble outside the examination room and
   - take the necessary examination equipment – pens, pencils, erasers, calculators, dictionaries, rulers, water bottles etc from their bags.
   - turn off all electrical devices (mobile phones, music players, etc) and place them inside their bags.

6) On entering the examination room students are to place their bags in the designated area and quietly move to their allocated seat. Students are not to speak with other students once they have entered the examination room.

7) Examinations for Year 11 NTCET students usually consist of a two hour examination paper with 10 minutes reading time. Writing is permitted on the scribble paper provided during this reading time.

8) Examinations for Year 11 IB students usually consist of a two hour examination paper with 5 minutes reading time. However, multiple choice question papers have NO reading time. During any reading time NO writing is permitted.

9) Students will not be permitted to enter the examination for the first time, after the first half an hour has elapsed.

10) No student is to leave the examination early. They must wait for the finish time to avoid disruption and stress on other students.

11) Students may only leave the room to go to the toilet, and then a teacher will accompany them.

12) If a student needs to speak with an invigilator they should raise their hand and wait quietly until the supervisor has moved to them before speaking.

13) Invigilators are not permitted to assist students to interpret questions.

14) The Duty Manager will deal with any breach of the examination rules.

**Library Opening Hours:**
Monday – Thursday 8:15am – 4:15pm
Friday 8:15am – 3:00pm

**School Shop:**
Normal hours of operation Monday – Friday with an additional opening time of 11:00 – 11:30am