Bring Your Own Device Policy

CONTEXT
By facilitating a Bring Your Own Device (BYOD) program, Kormilda College empowers its students and gives them direct involvement in the way they use technology in their learning.

PURPOSE
1. To facilitate and promote the bringing of a computing device to school by all students in Years 6 to 12 for use in their education.
2. To provide a safe environment for students to further Objective 1.
3. To ensure a minimum standard of device compatibility.
4. To enable students to use technology to further their learning, independently and in structured lessons.
5. To provide a basis on which Kormilda College teachers can continue to tailor lesson delivery so that students can use their devices in class toward specific learning outcomes.

DEFINITION
The Student Bring Your Own Device Policy has been developed after a process of parent and staff consultation. It is designed to guide all parents and staff on the Kormilda College recommendations for the use of personal technology to further the students learning and educational outcomes at the school.

The College recognises that not all students will have access to a personal device and will therefore continue to facilitate the availability of school supplied devices via faculty based devices for use in class.

It is recommended that parents and students are encouraged to make use of personal technology as this will enrich the students learning experience at the school as the personal devices will better meet the individual needs for each student.

All personal technology devices will need to meet the minimum requirements as defined by the College.

This BYOD program and policy will be optional through 2016. Students will still be issued with the College owned tablets if they elect not to bring their own device. In 2016 this program and policy will be optional for all students attending Kormilda College.

PRACTICES

Students and Parents/Guardians:
All students in Years 6 to 12 are encouraged to bring a computing device to school each day.

- Students may bring their device from the start of Term 1.
- Families of students entering the school for the first time will receive specific information to support the transition to Kormilda College.

This device must be:
• An assigned device supplied by Kormilda College, or
• A personal device of student’s own choosing and ownership which meets the Device Specifications.

The personal device must be able to be brought to school on each and every school day and be solely the student’s to use throughout the school day.

Students and Parents are responsible for ensuring the device brought to school meets all the requirements of the Device Specification. A device which does not meet the Specification will not be permitted access to school networks and services.

Students requiring the use of an alternate device, for medical or therapeutic reasons, which does not meet the Device Specification must apply for and receive an exemption from the Specification before bring such a device. The application should state the reason for the request for exemption.

Prior to bringing a personal device for the first time, students and their parents must read and sign the Student Acceptable Use Policy which sets out the responsibilities and expectations for use of the personal device at Kormilda College.

Students must use their device in accordance with the school’s Student Acceptable Usage Policy. Students must follow teachers’ directions as to appropriate use of their devices in class.

Each student is absolutely and solely responsible for the care and conduct of their own personal device whilst:
• at school or at other school activities
• travelling to and from school or to and from other school activities

Students must connect their device to the designated wireless data network supplied by Kormilda College using their own, individual user account credentials only. Students must not connect to any other network, wired, wireless or cellular whilst at the school. Students must not bridge the Kormilda College designated network to any other network.

**Teachers:**

Teachers should encourage and facilitate the use of students’ devices in their classes where they deem appropriate. Use of students’ own devices in class is, however, at the sole discretion of the teacher.

Teachers should follow standard discipline procedures in case a student fails to bring their device, in the same manner as if a student fails to bring any other required material to class.

**IMPLEMENTATION**

**Kormilda College will:**

Maintain BYOD equity options to ensure all students, no matter their family’s financial means, have access to the computing resources, inside and outside of class time, that are required by their coursework.

Provide a Student Acceptable Usage Policy to list the responsibilities and expectations of each student and their families in the BYOD program.

Ensure a copy of the Student Acceptable Usage Policy is signed by each student and their parents prior to allowing the student’s device to be brought to school.

Publish a Device Specification document that describes the requirements for devices brought to school pursuant to the BYOD program. This Device Specification document may include requirements for devices specifications that go to:
• Size or form factor
• Network connectivity
• Operating system and software
• Input method
• Security measures
• Battery runtime
• Other device feature or software requirements determined by the school.

Provide a wireless network with filtered Internet connection to which students may connect their BYOD program device.

Provide support to assist students with first bringing their device to school and establishing network connectivity with the BYOD program device.

Accept no responsibility for loss or damage to, or for maintenance or repair required on a student’s own device through any act or omission resulting from the negligence or otherwise of the school, a member of the school staff or of another student.

Should a student’s device fail to meet a requirement of the Device Specification, the school will not facilitate the student’s access to any network or school services. The school may direct a student to cease bringing a device to school which does not meet all the requirements of the Device Specification.

EVALUATION
This policy will be reviewed as part of the school’s three-year review cycle, or at times when the Principal or Communication & Information Systems Manager believes that the Student Bring Your Own Device Policy warrants a review.